

**8<sup>th</sup> Grade English Teacher Long Term Substitute**  
**February 20, 2024 through April 8, 2024**

**Responsibilities**

The Grade 8 English Teacher must nurture a collaborative culture and community in classes.

- Manage the 8th grade girls' homeroom utilizing suggestions from Mrs. Kittrell and other teachers
- Teach two sections of English and Literature, to 8th grade boys and girls (as below)
- Teach/Supervise Media/Library (as below)
  - Polish and complete formal paper for Speeches that was begun in February
  - Support Speech drafting process that follows formal paper
  - Support Speech presentation creation
  - Supervise Speeches practice beginning May 6<sup>th</sup> (Monday)
  - Follow lesson plans for Spring 8th grade novel
- Attend other required school events beyond the school day, such as parent-teacher conferences, extended day study hall, and extra help sessions
- Attend and contribute to grade level team, faculty, and department meetings
- Complete hall, cafeteria, monitored homework, after-school, field trip, and other duties as assigned
- Communicate regularly with parents of students and advisees
- Complete other duties as assigned by the school Principal

**Schedule**

Daily: 7:30 am and 3:30 pm three days each week and 7:30 am - 5:00 pm one day each week

**Accountability**

The 8th Grade English Teacher reports to the Principal.