

## **Mother Seton Academy Release of Records Form**

Parent/Guardian:

Please sign this form, detach it from the admissions packet, take it and the Teacher Recommendation Form to your child's present school and have the school forward his/her academic records and the recommendation as soon as possible to Mother Seton Academy.

I give my permission for copies of my child's educational information, requested below, to be sent to Mother Seton Academy.

**Student's Full Name** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_

**Parent/Guardian Name** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_

**Parent/Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

To the student' current school:

Please send the following information to Mother Seton Academy at your earliest convenience. All application materials must be on file before a decision can be made on the student's admission to Mother Seton Academy.

- Teacher Recommendation, completed by current teacher of student
- Most Recent Report Card (from current academic year)
- Most Recent Standardized Test Scores
- Final Report Card and Standardized Test Scores From Previous School Year
- Other Records Relevant to Admissions (special program placement, IEP, discipline record, etc.)

**Mother Seton Academy**

**2215 Greenmount Ave.**

**Baltimore, MD 21218**

**Attn: Kia Castille, Recruitment Coordinator**

**Email: [kcastille@mothersetonacademy.org](mailto:kcastille@mothersetonacademy.org)**

**Fax: 410-563-7353**